

Awnings	Maintenance, repairing and replacing after 12 months rent
Balconies	Keep balconies and (any) present well clean, remove green tarnish
Baseboards	Maintenance, painting, repairing and if necessary replacing
Blinds	Maintenance, repairing and replacing after 12 months rent
Bulbs	Replacing bulbs on the in and outside of the rented
Ceilings	Painting
Chimney	If fire place is in use, then swept once a year and keep an invoice for inspection
Cleaning	Regular cleaning insofar as they are reasonably accessible to the tenant
Closets	Maintenance and repairing of built in closets, cabinetwalls including hinges and locks
Door handles	Fasten and screw loose parts and replacing if necessary
Doorbells	Fasten and screw loose parts
Doors	Fill in holes, repair damages and painting
Draft protection	Installing draft-proofing facilities
Extracor hoods	Keeping clean and replacing (carbon) filters at least once a year
Garden fencing	Replace broken boards wooden garden fence and stain
Gardens	regular mowing grass, remove weeds, pruning hedges and shrubs, renwe dead plants
Graffiti	Remove grafitti
Grids	Fasten and screw loose parts and replacing if necessary
Gutters	Regular cleaning insofar as they are reasonably accessible to the tenant
Heating	Bleed air and top up, reset system, maintenance minimum 1 time in 2 years
Hinges	Keep current and lubricate if necessary
Keys	Copy keys
Kitchen	Maintenance and renew hinges
Kitchen appliances	Keep clean, descaling and degreasing
Locks	Fasten and maintenance and if necessary replacing ( if not certificated), lubricate where necessary
Mailbox	Repaire or renew
Mold	Removing mold because of bad and insufficient ventilation
Pavement	Keep pavements free from weeds
Roof	Repairs that are necessary because of entering the roof by the tenant
Sewerage	Keep clean and if necessary unlog up to the municipal sewer connection
Shower	Fasten and screw loose parts and replace if necessary
Siphon	Keep clean and unlog
Stair railing	Fasten and crew loose parts
Switches	Fasten and screw loose parts and if necessary replacing
Taps	Replace or renew tap rubbers, descaling, prevent freezing

Terrace	Keep free from weeds and green tarnish
Toilet	Replacing float (after 12 months), cleaning, descaling, fasten and replacing toiletseat and accessories
Ventilation	Renew filters and keep grids clean
Vermin	Combat vermin
Wall sockets	Fasten and screw loose parts and replace if necessary
Wallpaper	Put up or removing wallpaper
Walls	Painting, fill in holes and cracks and sanding
Washing machine/ dryers	Cleaning filters
Waste	Regular removal of waste and clean common spaces or garden from litter
Windows	Replacing damaged windows and/ or mirrors, regular cleaning on in and outside
Woodwork	Painting